

THIS MONTH'S TIP

SLMS is now on Twitter!!

Follow SLMS on Twitter
at:

[https://twitter.com/](https://twitter.com/SLMSUsertweets)

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SLMS will be posting up-
dates and new infor-
mation as it happens to
keep you informed.

Check on Twitter for up-
coming training, best
practices, and answers to
recurring questions. You
can also check on Twitter
directly from the SLMS
website.



March 2013 Newsletter

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- Mandatory Training in SLMS

Testing Your eLearning Content

We are making the SLMS training environment available for agencies to test their new elearning content. If your agency has developed new training using a content creation tool like Lectora or Captivate, if you have purchased new elearning from a vendor and you want to see how it operates in SLMS before you roll it out to your learners, you can use the training environment. Contact SLMS at (518) 486-1305 or email SLMSCustomerServices@goer.ny.gov for an account if you don't already have one. A document on how to upload elearning is located on the SLMS website on the Administrator's page. When you upload the elearning content in the training environment, please make sure <http://dev.nyslearn.ny.gov/ScormTrain/> is in front of all the URL's.

Mandatory Training in SLMS

There has been a great deal of interest in mandatory training and how SLMS can help agencies with access to training content. GOER is putting together a matrix addressing the questions of who, when, what, where, and how, as they relate to mandatory training. Also included with the matrix will be a list of the mandatory training content that is currently available to all agencies in SLMS, both online and instructor-led, as well as training that requires a license for using the content. This matrix is expected to be completed by early next fiscal year.





FEBRUARY 2013 ADMINISTRATOR MEETING MINUTES

Administrator Updates

- **Compliance Reports**

Many agencies need compliance reports. The SLMS team is developing a compliance report that all agencies can use, which will be listed in SLMS with the standard reports. This report should be complete and available by the end of March.
- **SLMS Users Group**

Creating an SLMS Users Group was discussed in a round table with the Training Director's Advisory Committee (TDAC) and the Trainer Community of Practice (TCOP). GOER will be working with the agencies to facilitate this. The User Group's purpose will be to meet once a month to discuss best practices and to share ideas on training and on using SLMS.
- **PeopleSoft 9.2**

The Oracle PeopleSoft 9.2 release is planned for Spring/Summer 2013. SLMS will be upgrading to the 9.2 version.
- **SkillSoft Catalog Update**

There was a bug with the Programs feature in SLMS that set the completion date to 12/31/9999 if a person had completed only one part of a program. We have fixed the bug to allow for the correct completion date.
- **SLMS Administrator Training**

The next SLMS Administrator training will be held on March 14 and is now available for registration in SLMS. This is a great opportunity not only for new administrators but also as a refresher for existing administrators. We are also looking into hosting future classes simultaneously as instructor-led classroom sessions and as a live webcast for those who cannot travel to Albany.
- **SANS Cyber Security Training**

All known SANS issues have been rectified and should now work properly. If you notice any errors in the training, please be sure to send this feedback to SLMSHelpDesk@goer.ny.gov.
- **Transferring State Employees**

If you have learners who are new to your agency but not new to state service, and you have training they need to be enrolled in before they become available in your Learning Environment, please send an email to SLMSHelpDesk@goer.ny.gov with the employee's name, N number, and the activity they should be enrolled in, and the Help Desk can help get them enrolled.
- **Website Update**

We are updating the UPK's on the SLMS website. These new modules should be available soon.

Reminder: If you need any assistance with SLMS, the SLMS Help Desk is available from 8:30 a.m. to 5:00 p.m., Monday through Friday, excluding holidays, at (518) 473-8087 or SLMSHelpDesk@goer.ny.gov.