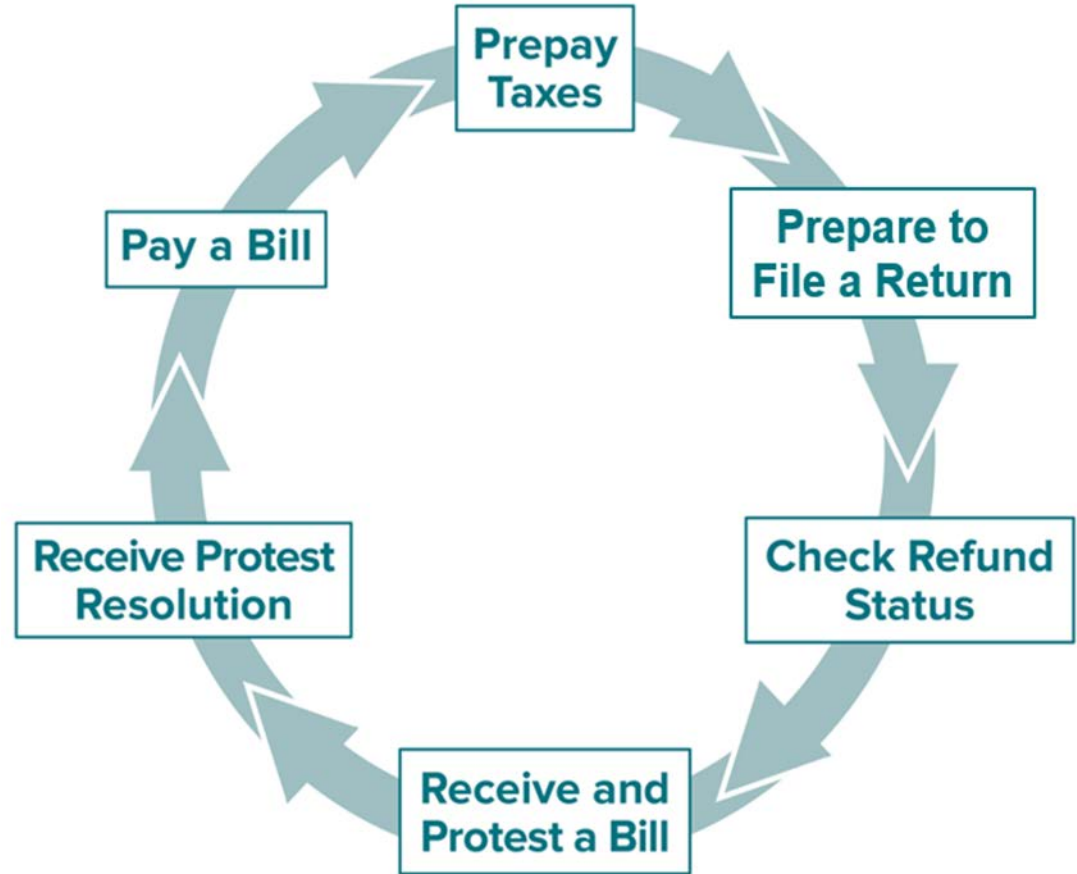


Key Services for you and your individual clients

Did you know you can complete most transactions with the Tax Department electronically?

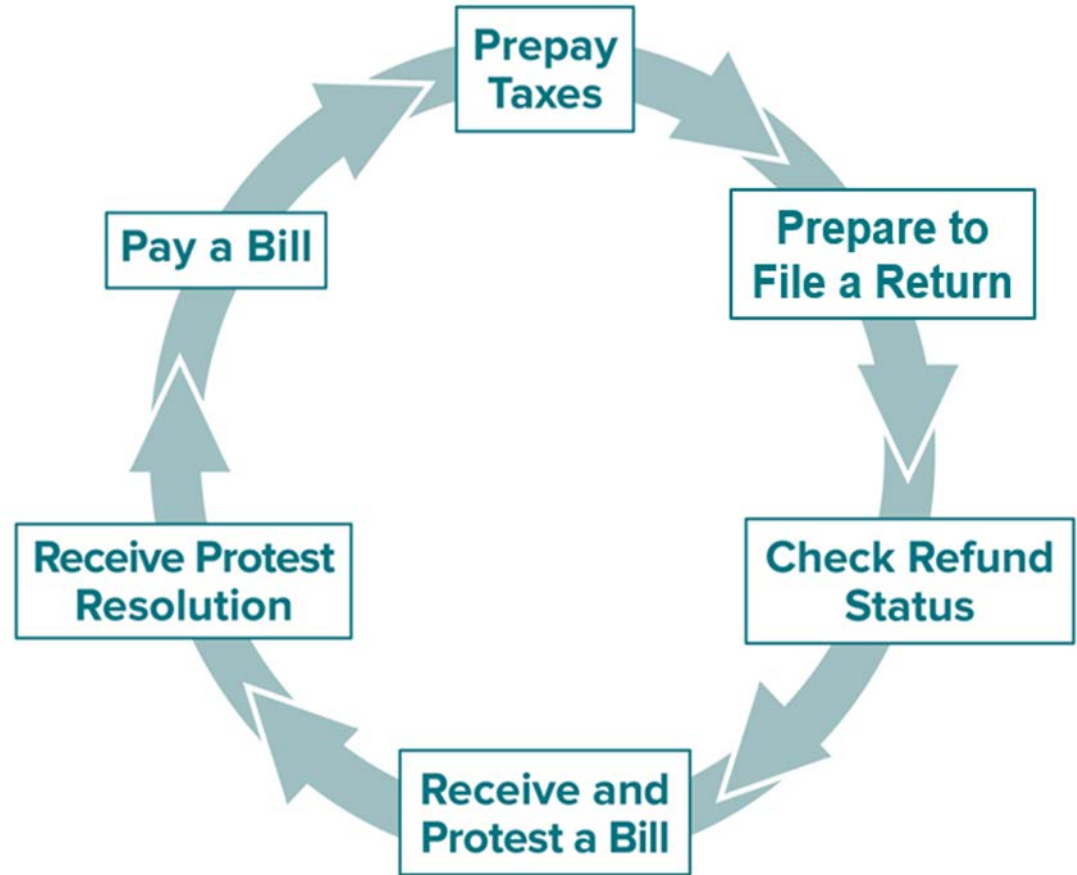
You can use Online Services to quickly and conveniently handle tax related matters. Integrate Online Services into your operations to provide the most comprehensive service to your individual clients.



Key Services for you and your individual clients

You can create a [Tax Professional Online Services account](#) to interact with the department on your clients' behalf.

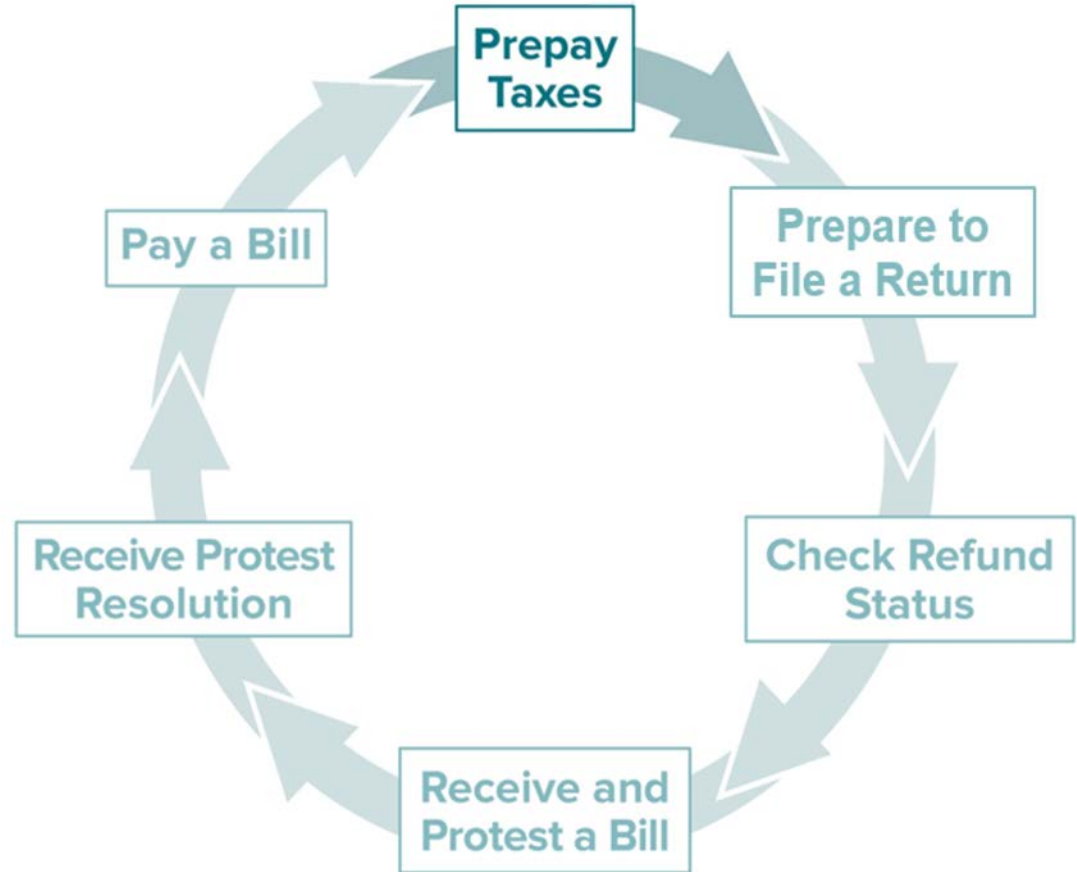
- You can add clients to your account using [E-ZRep Form TR-2000](#), *Tax Information Access and Transaction Authorization*, to:
 - receive immediate access to services and tax information online, and
 - speak to department representatives and receive confidential information for authorized tax matters.



Prepay Taxes

You can pay [estimated income tax](#) on your clients' behalf. You can:

- pay with a credit card or direct debit from a bank account;
- schedule payments in advance;
- receive instant confirmation; and
- view and cancel scheduled payments.



Prepare to File a Return

Before filing an income tax return:

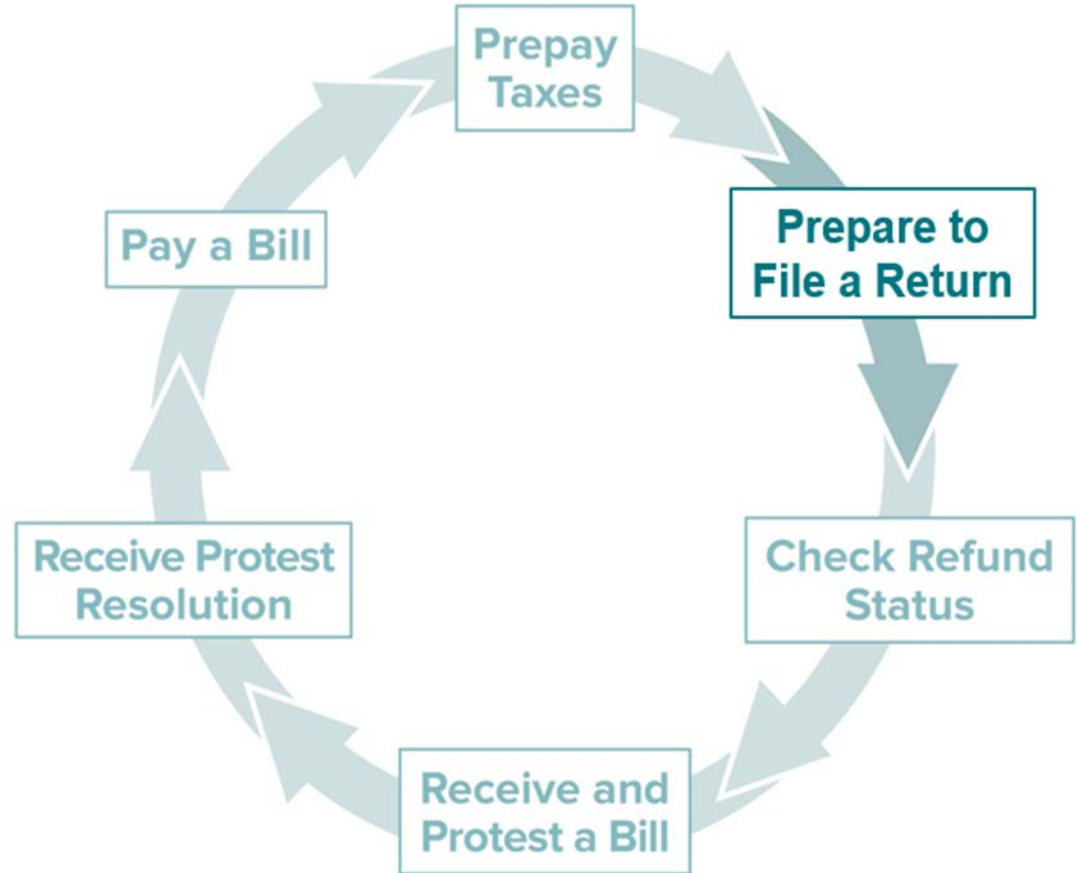
- access your clients' *Account Summary* to determine the amount of tax they prepaid, and
- accurately report prepayments to prevent delays processing your clients' returns.

Not quite ready to file? Request an [income tax extension](#):

- file and pay in the same transaction, and
- receive instant confirmation.

You can make a [personal income tax return payment](#) for your client. You can:

- pay with a credit card or direct debit from a bank account,
- schedule payments in advance, and
- view and cancel scheduled payments.



Check Refund Status

You can check your clients' [refund status](#) directly on our website:

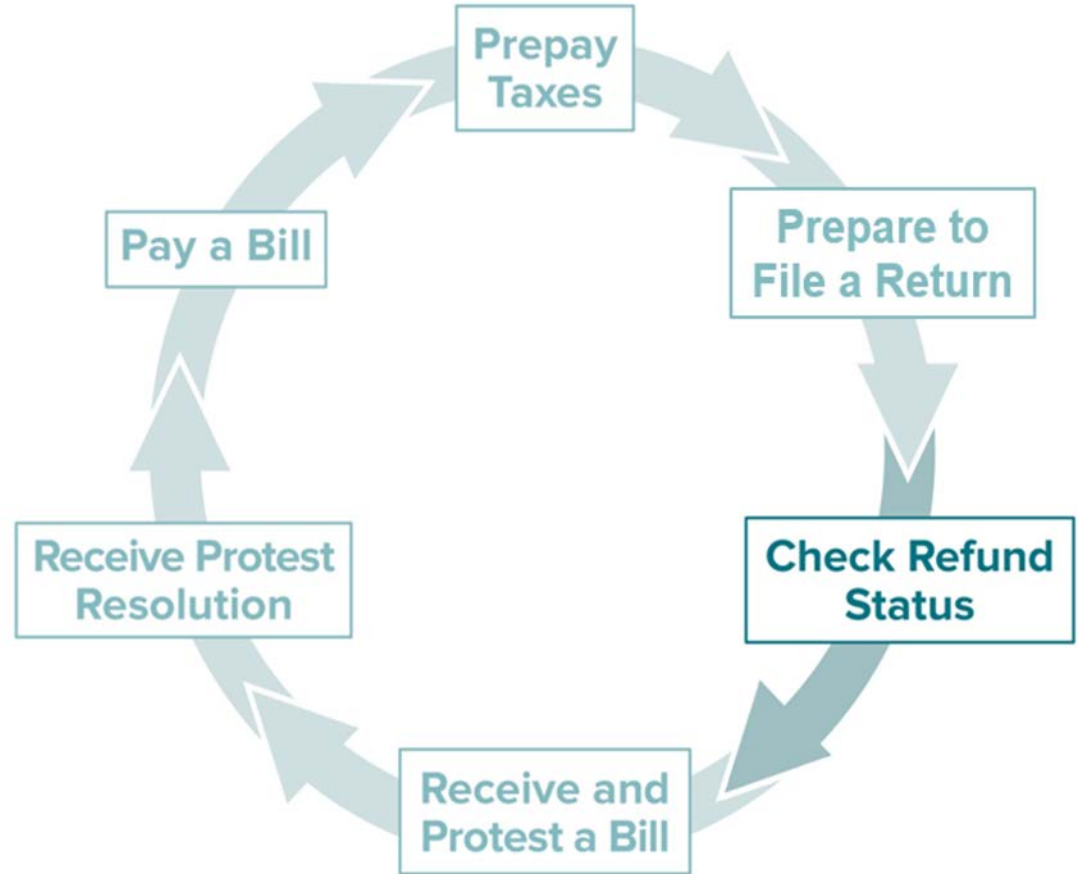
- 24/7 access to the status of your clients' refunds without waiting on the phone
- No Online Services account required
- Information is updated daily

Encourage your clients to create their own [Individual Online Services account](#) and sign up for electronic communication. They can:

- receive an email when their refund is issued; and
- electronically receive other notices, bills, and more.

If we need more information to process your client's refund, you or they can use our [Respond to Department Notice](#) application to:

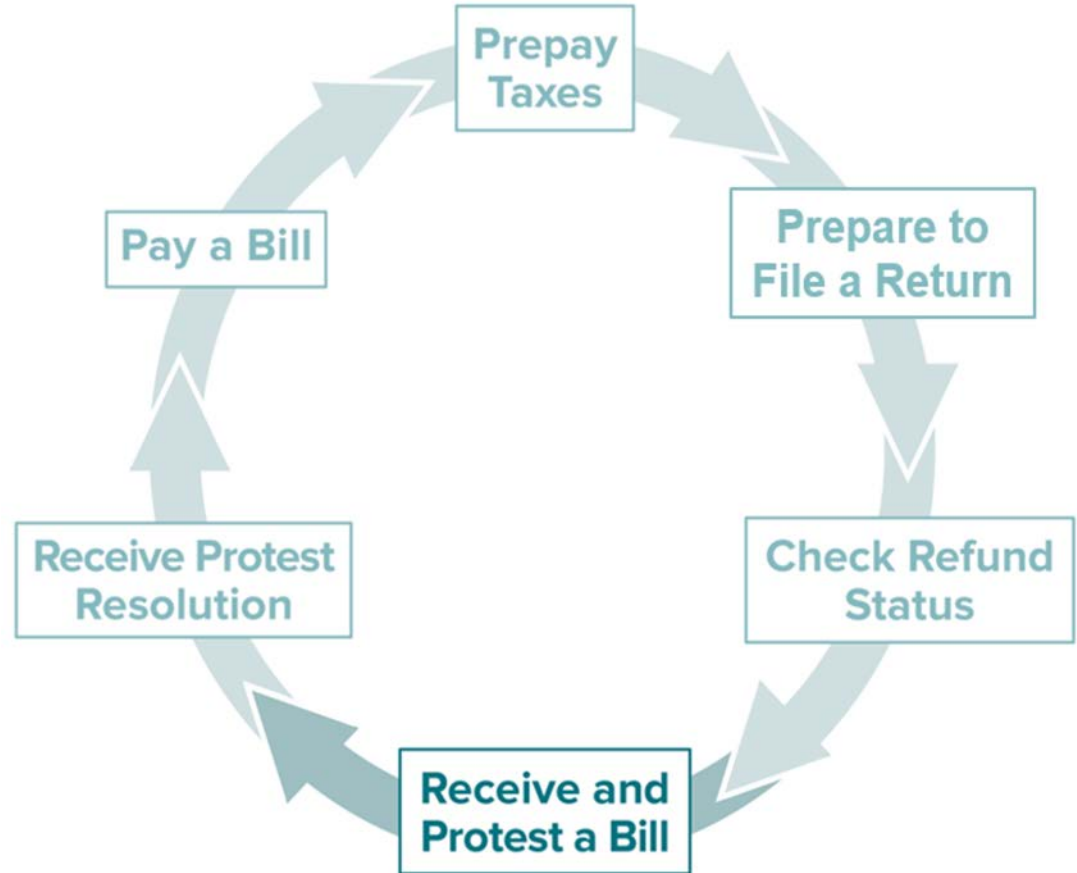
- provide an explanation and attach supporting documentation, and
- receive instant confirmation we received your response.



Receive and Protest a Bill

If you disagree with a bill, use our [Respond to Department Notice](#) application to:

- provide an explanation and attach supporting documentation, and
- receive instant confirmation we received your response.



Pay a Bill

Your individual clients can use our [Quick Pay](#) application to easily pay bills:

- Pay directly from a bank account
- No Online Services account required

You can [make a payment](#) for your client through Online Services.

- Pay with a credit card or direct debit from a bank account
- You can also view the current balance due on open bills in your clients' *Account Summary*.

If your client is unable to pay their tax bill in full, you can request an [installment payment agreement](#).

